  **JANICE M. SCOTT MEMORIAL SCHOLARSHIP FUND** 

**CHECKLIST**

**1. Is the application signed by the applicant?................................\_\_\_\_\_\_\_\_\_**

**2. Is the application also signed by a parent or legal…………….\_\_\_\_\_\_\_\_\_**

 **guardian if the applicant is under the age of 18?**

**3. Did the applicant include a complete copy of his………….......\_\_\_\_\_\_\_\_\_**

 **or her Student Aid Report (approximately four**

 **pages) from the Department of Education, FAFSA**

 **(Approximately seven to eight pages) submission to**

**the Department of Education, or Parent’s Federal**

**Income Tax Return (front and back only of the IRS**

**Form 1040 or IRS Form 1040 EZ)?**

**4. Does the scholarship packet include an official…................…\_\_\_\_\_\_\_\_\_**

 **copy of the applicant’s high school transcript?**

**5. Does the scholarship packet include an essay?.........................\_\_\_\_\_\_\_\_\_**

**6. Does the scholarship packet include a picture in color……...\_\_\_\_\_\_\_\_\_\_**

 **of the applicant (see criteria sheet)?**